

**The Town of Kyle  
Minutes – Wednesday, September 2024**

Minutes of the Regular meeting of the Council of the Town of Kyle held at the Town of Kyle Council Chambers on Wednesday September 4, 2024 commencing at 7:00 pm with the following Council Members Present:

Mayor	George Williams		
Councillor	Dennis Hall	Administrator	Amber Dashney
Councillor	Ken Risi		
Councillor	Karla Marshall		
Councillor	Darryl Harbor		
Absent			
Councillor	Doug Hodgins		

<b>2024</b>		
	<b>CALL TO ORDER Regular Meeting</b>	Mayor George Williams called the Regular Meeting to order at 7:01 PM
<b>167</b>	<b>AGENDA</b>	Dennis Hall Darryl Harbor THAT the agenda be approved as amended. Carried.
<b>168</b>	<b>MINUTES</b>	Darryl Harbor Ken Risi THAT the August 14, 2024, regular meeting minutes be approved as circulated. Carried.
<b>169</b>	<b>FINANCIAL STATEMENT &amp; BANK RECONCILIATION</b>	Karla Marshall Dennis Hall THAT the August 2024 Financial Statement and Bank Reconciliation be approved as circulated. Carried.
<b>170</b>	<b>ACCOUNTS FOR APPROVAL</b>	Dennis Hall Karla Marshall THAT we approve Cheques #19810-19827 and online for \$34,032.89. Carried.
<b>171</b>	<b>REPORTS</b>	Dennis Hall Ken Risi THAT the committee reports be filed. Carried.
<b>172</b>	<b>CORRESPONDENCE</b>	Ken Risi Darryl Harbor THAT we file the correspondence. Carried.
<b>173</b>	<b>PCCU</b>	Karla Marshall Darryl Harbor  THAT we instruct the Administrator to vote Yes for the PCCU merger. Carried.
<b>174</b>	<b>BUILDING INSPECTOR APPOINTMENT</b>	Darryl Harbor Dennis Hall  THAT we appoint Dan Knutsen as Residential Building Inspector for new files effective immediately. Carried.
<b>175</b>	<b>UTILITY RESERVE</b>	Karla Marshall Ken Risi THAT we renew our Utility reserve for \$125,000 for 12 months under the current interest rate on September 20 <sup>th</sup> , Transfer \$122,544 to our tendered account and move \$4581 and the interest to our Utility savings account. Carried.
<b>175</b>	<b>CCBF</b>	Darryl Harbor Ken Risi THAT we approve the Canada Community Building Fund contract for 2024-2028. Carried.
<b>176</b>	<b>OFFICE ASSISTANT JOB DESCRIPTION</b>	Karla Marshall Dennis Hall THAT we approve the addition of a Job Description for an Office Assistant for the Employee Job Description Policy. Carried.

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Absent			
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<b>177</b>	<b>OFFICE SPACE RENTAL</b>	Karla Marshall Dennis Hall THAT we approve of the rental agreement for office space for the SLRWPU. Carried.
<b>178</b>	<b>BYLAW #11-2024</b>	Darryl Harbor Karla Marshall THAT BYLAW #11-2024 a bylaw to Establish Capacity Maximums for the Kyle Elks Community Hall be introduced and given first reading. Carried.
<b>179</b>	<b>BYLAW #11-2024</b>	Karla Marshall Dennis Hall THAT BYLAW #11-2024 be given a second reading. Carried.
<b>180</b>	<b>BYLAW #11-2024</b>	Dennis Hall Ken Risi THAT BYLAW #11-2024 be given a third reading at this meeting. Carried unanimously.
<b>181</b>	<b>BYLAW #11-2024</b>	Ken Risi Darryl Harbor THAT BYLAW #11-2024 a Bylaw to Establish Capacity Maximums for the Kyle Elks Community Hall be given a third reading and adopted. Carried.
<b>182</b>	<b>ADJOURN</b>	Dennis Hall THAT this meeting be adjourned at 9:08 pm to Wednesday October 9, 2024 at 7:00PM. Carried.  <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="text-align: center;"> <hr style="width: 20%; margin: 0 auto;"/>             Mayor – George Williams         </div> <div style="text-align: center;"> <hr style="width: 20%; margin: 0 auto;"/>             Administrator – Amber Dashney         </div> </div>