

## The Town of Kyle Minutes – Wednesday, September 15, 2021

Minutes of the Regular meeting of the Council of the Town of Kyle held at the Town Office at the Town of Kyle on Wednesday, August 15, 2021 commencing at 7:00 pm with the following Council Members Present:

Administrator Amber Dashney  
Councillor Doug Hodgins  
Councillor Dennis Hall

Deputy Mayor- Steve Fullerton  
Councillor Jaclyn Davis  
Councillor Darryl Harbor

Absent  
Councillor Ryan Sander

<b>2021</b>		
	<b>CALL TO ORDER Regular Meeting</b>	Deputy Mayor Steve Fullerton called the Regular Meeting to order at 7:00PM
<b>232</b>	<b>AGENDA</b>	Dennis Hall Jaclyn Davis THAT the agenda be approved as amended. Carried.
<b>233</b>	<b>MINUTES</b>	Jaclyn Davis Darryl Harbor THAT the August 11, 2021, regular meeting minutes be approved as circulated. Carried.
<b>234</b>	<b>FINANCIAL STATEMENT &amp; BANK RECONCILIATION</b>	Jaclyn Davis Doug Hodgins THAT the August 2021 Financial Statement and Bank Reconciliation be approved as circulated. Carried.
<b>235</b>	<b>ACCOUNTS FOR RATIFICATION</b>	Jaclyn Davis Darryl Harbor THAT we approve the list of accounts for ratification for cheques #18670-18692 and online for \$65,497.46. Carried.
<b>236</b>	<b>ACCOUNTS FOR APPROVAL</b>	Doug Hodgins Dennis Hall THAT we approve the cheques #18693-18707 and online for \$48,061.92. Carried.
<b>237</b>	<b>REPORTS</b>	Jaclyn Davis Dennis Hall THAT the committee reports be filed. Carried.
<b>238</b>	<b>CORRESPONDENCE</b>	Jaclyn Davis Doug Hodgins THAT we file the correspondence. Carried.
<b>239</b>	<b>KYLE COMMUNITY CHILD CARE SALES AGREEMENT</b>	Jaclyn Davis Doug Hodgins THAT we approve the sales agreement as written by MacBean and Tessem lawyer Logan Spearing and present to the Day Care. Carried.
<b>240</b>	<b>SIGNING AUTHORITIES</b>	Darryl Harbor Jaclyn Davis THAT we approve signing authority at PCCU for Councillor Doug Hodgins, Councillor Darryl Harbor, Councillor Steve Fullerton, Councillor Ryan Sander, Councillor Jaclyn Davis, Councillor Dennis Hall, Administrator Amber Dashney and Clerk Angela Greenwood. It is a two signor account which consists of Administrator or Clerk AND Mayor or councillor. Carried.
<b>241</b>	<b>SGI GRANT</b>	Jaclyn Davis Doug Hodgins THAT council will budget for 10% of the total grant application in the 2022 budget year in the amount of \$808.07, which will be paid back by SGI grant once project is completed. Carried.
<b>242</b>	<b>DEMOLITION EXTENSION</b>	Dennis Hall Darryl Harbor THAT we extend the demolition permit until November 30, 2021 at 114 Railway Ave E. Carried.
<b>243</b>	<b>RAISED GARDEN BED REQUEST</b>	Darryl Harbor Jaclyn Davis THAT we approve the installation of a raised garden bed on town owned property behind 112, 1 <sup>st</sup> Street West. Carried.
<b>244</b>	<b>DEVELOPMENT PERMIT</b>	Doug Hodgins Dennis Hall

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		THAT we table the development permit for 205 Railway Avenue East to move in 1 sea can. Carried.
245	<b>CARETAKER RESIGNATION</b>	Jaclyn Davis Dennis Hall THAT we accept Maureen Box's resignation as caretaker of the Town office effective September 1, 2021. Carried.
246	<b>CARETAKER CONTRACT</b>	Jaclyn Davis Dennis Hall THAT we change the compensation in the caretaker contract to \$300.00 per month. Carried.
247	<b>SALES AGREEMENT</b>	Doug Hodgins Dennis Hall THAT we approve the Sales Agreement for 106 Centre Street. Carried.
248	<b>INSURANCE APPRAISALS</b>	Jaclyn Davis Dennis Hall THAT we will have Insurance Appraisals done by SGI when needed. Carried.
249	<b>BY-ELECTION</b>	Doug Hodgins Darryl Harbor THAT we host a By-Election for Mayor on November 17 <sup>th</sup> , 2021. Carried.
250	<b>TERM RENEWAL</b>	Doug Hodgins Jaclyn Davis THAT we renew the Utility Reserve term deposit of \$250,000.00 for a 1- Year term in the GIC at 0.80% and renew the General Reserve term deposit of \$200,000.00 for a 1-Year term at 0.80%. Carried.
251	<b>KNOX EXCAVATING</b>	Doug Hodgins Jaclyn Davis THAT we instruct Amber to write a letter explaining the onus is on the digger to call first call before digging and the town will not pay the Smile & Wave invoice regarding a broken cable hit during digging. Carried.
252	<b>PUBLIC WORKS COMMITTEE</b>	Jaclyn Davis Dennis Hall THAT we approve the Public Works Committee Policy. Carried.
253	<b>SALES AGREEMENT</b>	Jaclyn Davis Darryl Harbor THAT we approve the sales agreement for 304 2 <sup>nd</sup> Street West. Carried.
254	<b>DEMOLITION PERMIT</b>	Dennis Hall Jaclyn Davis THAT we approve the demolition permit for 226 Centre Street permitting permission from the homeowner. Carried.
255	<b>RAS</b>	Jaclyn Davis Doug Hodgins THAT we approve to spend up to \$30,000.00 on the RAS road repair from the Street repair budget. Carried.
256	<b>ANNUAL APPRAISALS ADMIN COMMITTEE</b>	Dennis Hall Darryl Harbor THAT we create an Admin committee with Jaclyn, Dennis, Deputy Mayor Fullerton to go over Annual Appraisals with Amber and Shayne. Carried.
257	<b>ADJOURN</b>	Jaclyn Davis THAT this meeting be adjourned at 8:38pm to Wednesday October 13, 2021 at 7:00PM. Carried.

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