

**The Town of Kyle  
Minutes – Wednesday, February 10, 2021**

Minutes of the Regular meeting of the Council of the Town of Kyle held VIA ZOOM at the Town of Kyle on Wednesday, February 10, 2021 commencing at 7:00 pm with the following Council Members Present:

Mayor	Robert Beckett	Administrator	Amber Dashney
Councillor	Steve Fullerton	Assistant Administrator	Karla Marshall
Councillor	Ryan Sander	Councillor	Roberta Endicott-Sheets
Councillor	Dennis Hall	Councillor	Jaclyn Davis

<b>2021</b>		
<b>29</b>	<b>CALL TO ORDER Regular Meeting</b>	Mayor Rob Beckett called the Regular Meeting to order at 7:01 PM
<b>30</b>	<b>AGENDA</b>	Roberta Endicott-Sheets Jaclyn Davis THAT the agenda be approved as amended. Carried.
<b>31</b>	<b>MINUTES</b>	Dennis Hall Steve Fullerton THAT the January 18, 2021, regular meeting minutes be approved as circulated. Carried.
<b>32</b>	<b>FINANCIAL STATEMENT &amp; BANK RECONCILIATION</b>	Jaclyn Davis Dennis Hall THAT the January 2021 Financial Statement and Bank Reconciliation be approved as circulated. Carried.
<b>33</b>	<b>ACCOUNTS FOR RATIFICATION</b>	Steve Fullerton Dennis Hall THAT we approve the list of accounts for ratification for cheques 18469-18473 and online for \$10476.72. Carried.
<b>34</b>	<b>ACCOUNTS FOR APPROVAL</b>	Jaclyn Davis Dennis Hall THAT we approve the cheque 18474-18492 and online for \$155,811.75. Carried.
<b>35</b>	<b>REPORTS</b>	Steve Fullerton Roberta Endicott-Sheets THAT the committee reports be filed. Carried.
<b>36</b>	<b>ACTING MAYOR</b>	Roberta Endicott-Sheets Ryan Sander THAT Jaclyn Davis presides as acting mayor for the remainder of the meeting. Carried.
<b>37</b>	<b>BYLAW</b>	Ryan Sander Steve Fullerton THAT we instruct Amber to amend Part IV- Conduct at Council Meetings Section 33. Mayor subsection 33.1 in Bylaw #480-2015 replacing Mayor with Deputy mayor. Carried.
<b>38</b>	<b>BYLAW</b>	Ryan Sander Steve Fullerton THAT we instruct Amber to amend Part VI- Committees Section 70. Committee Procedures subsection 70.3 in Bylaw #480-2015. Carried.
<b>39</b>	<b>CORRESPONDENCE</b>	Ryan Sander Dennis Hall THAT the correspondence received be filed. Carried.
<b>40</b>	<b>UTILITIES</b>	Ryan Sander Steve Fullerton THAT we wave utility arrears for roll #132. Carried.
<b>41</b>	<b>BOARD APPOINTMENT</b>	Ryan Sander Dennis Hall THAT we appoint Jaclyn Davis to the RCMP Detachment Committee. Carried.
<b>42</b>	<b>MEMBER AT LARGE APPOINTMENTS</b>	Roberta Endicott-Sheets Steve Fullerton THAT we accept the Member-At-Large Appointments from the 2021 Appointments to Boards & Committees as attached to these minutes. Carried.
<b>43</b>	<b>SHORT TERM DISABILITY PLAN</b>	Ryan Sander Roberta Endicott-Sheets THAT the coverage for all Regular Full Time Employees be amended to include: the Short-term disability benefit with a (Taxable or Non-taxable) seven day waiting period. The change is effective March 1, 2021. Carried.

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<b>44</b>	<b>POLICY</b>	Ryan Sander Dennis Hall THAT we table the Urban Tree Policy until March meeting. Carried.
<b>45</b>	<b>TITLE TRANSFER</b>	Steve Fullerton Ryan Sander That we table the request for title transfer on roll #27. Carried.
<b>46</b>	<b>2021 CENSUS</b>	Dennis Hall Roberta Endicott-Sheets THAT The Council of the Town Of Kyle supports the 2021 Census, and encourages all residents to complete their census questionnaire online at <a href="http://www.census.gc.ca">www.census.gc.ca</a> . Accurate and complete census data support programs and services that benefit our community. Carried.
<b>47</b>	<b>TOWN COUNCIL MEETING DATES</b>	Roberta Endicott-Sheets Steve Fullerton THAT we approve the Town Council Regular meeting dates as attached to these minutes. Carried.
<b>48</b>	<b>BUDGET MEETING</b>	Dennis Hall Steve Fullerton THAT we approve Budget meeting to be held on February 25, 2021. Carried.
<b>49</b>	<b>BYLAW</b>	Steve Fullerton Ryan Sander THAT BYLAW #03-2021 a Bylaw to set management fees to be charged for certificates, statements, searches, realtor/Bank request for information, NSF Cheques, Zoning compliance documentation, collections and utilities be introduced and given first reading. Carried.
<b>50</b>	<b>BYLAW</b>	Dennis Hall Ryan Sander THAT Bylaw #03-2021 be read a second time. Carried.
<b>51</b>	<b>BYLAW</b>	Steve Fullerton Dennis Hall THAT BYLAW #03-2021 a Bylaw to set management fees to be charged for certificates, statements, searches, realtor/Bank request for information, NSF Cheques, Zoning compliance documentation, collections and utilities be given three readings at this meeting. Carried unanimously.
<b>52</b>	<b>BYLAW</b>	Ryan Sander Roberta Endicott-Sheets THAT Bylaw #03-2021 be read a third time and adopted. Carried.
<b>53</b>	<b>BYLAW</b>	Roberta Endicott-Sheets Ryan Sander THAT Bylaw #04-2021 a Bylaw to regulate the sale, transfer of title and building thereon of commercial lots registered under the Town of Kyle be introduced and given first reading. Carried.
<b>54</b>	<b>BYLAW</b>	Dennis Hall Steve Fullerton THAT Bylaw #04-2021 be read a second time. Carried.
<b>55</b>	<b>BYLAW</b>	Steve Fullerton Ryan Sander THAT Bylaw #04-2021 a Bylaw to regulate the sale, transfer of title and building thereon of commercial lots registered under the Town of Kyle be given three readings at this meeting. Carried unanimously.
<b>56</b>	<b>BYLAW</b>	Roberta Endicott-Sheets Ryan Sander THAT Bylaw #04-2021 be read a third time and adopted. Carried.

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57	<b>BYLAW</b>	Steve Fullerton Roberta Endicott-Sheets THAT Bylaw #05-2021 a Bylaw to provide for the entering into an agreement respecting the exemption of commercial land and buildings, legally described as Lot 8 Block 3 Plan BP4437 Title Number: 153630446 from taxation for purposes of Economic Development be introduced and given first reading. Carried.
58	<b>BYLAW</b>	Steve Fullerton Ryan Sander THAT Bylaw #05-2021 be read a second time. Carried.
59	<b>BYLAW</b>	Dennis Hall Roberta Endicott-Sheets THAT Bylaw #05-2021 a Bylaw to provide for the entering into an agreement respecting the exemption of commercial land and buildings, legally described as Lot 8 Block 3 Plan BP4437 Title Number: 153630446 from taxation for purposes of Economic Development be given three readings at this meeting. Carried unanimously.
60	<b>BYLAW</b>	Ryan Sander Steve Fullerton THAT Bylaw #05-2021 be read a third time and adopted. Carried.

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61	<b>ADJOURN</b>	Ryan Sander  THAT this meeting be adjourned at 9:26 pm to Wednesday March 10, 2021 at 7:00PM. Carried.
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Deputy Mayor Ryan Sander	Administrator – Amber Dashney
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