

T O W N O F K Y L E

BYLAW NO. 09-97

A BYLAW TO ESTABLISH THE KYLE RECREATION FACILITIES COMMITTEE

The council of the Town of Kyle, in the Province of Saskatchewan, enacts as follows:

DEFINITIONS

1. For the purpose of this bylaw the expression:
  - (a) "committee" shall mean the Kyle Recreation Facilities Committee appointed pursuant to this bylaw.
  - (b) "council" shall mean the council of the Town of Kyle.
  - (c) "municipality" shall mean the Town of Kyle.
  - (d) "facilities" shall mean those recreational facilities which fulfill the requirements, as laid down by the Charities Division of Revenue Canada, for receiving money from the Town of Kyle which has been designated for the renovation, enhancement or construction of municipal recreation facilities and for which tax deductible receipts have been issued.

FUNCTION

2. The function of the committee shall be:
  - (a) to assess the recreational needs of the residents of the community who normally make use of the facilities being offered in the municipality.
  - (b) to advise council on the dispensation of monies being held on account for recreational requirements and for future monies received for recreation facilities in Kyle from \$1,000 Draw Committee allocations, direct donations or memorials.

COMPOSITION OF BOARD

3. The committee shall consist of seven (7) members, to be appointed by resolution of council, as follows:
  - one (1) member from council
  - two (2) members from the Kyle Recreation Board
  - four (4) members at large
4. Members of this committee shall not be employees of any of the groups represented.
5. At the first appointment of the committee members, the term of office shall be terminated December 31, 1997. All subsequent appointments shall be for one-year terms.
6. The committee shall appoint one committee member as:
  - Chairperson;
  - Vice-chairperson; and
  - Secretary

7. The seat of a committee member shall become vacant upon the

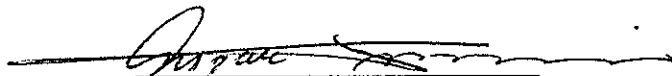
9. The committee shall endeavor to make recommendations to council to fill vacancies as they arise.
10. The council shall endeavor, by resolution, at the first meeting following receipt of the notice of vacancy, to fill the vacancy. Notwithstanding Section 5, if a member has been appointed to fill an unexpired term, his appointment shall be effective for only that portion of the term remaining.

#### MEETINGS

11. The committee shall endeavor to meet at least once annually.
12. A majority of the whole committee is necessary to form a quorum and no business is to be transacted unless there is a quorum; however, vacant seats on the committee are not to be counted for the purpose of determining whether a quorum of the committee is present.
13. The secretary of the committee shall, at the request of the chairperson or one third of the members, call a special meeting at a date specified in the request.
14. All meetings of the committee shall be open to the public.
15. All members of the committee present shall vote on each question.
16. The chairperson shall preside at all meetings.
17. If the chairperson should be unable to attend the meeting, the vice-chairperson shall preside.
18. All actions of the committee shall be entered in a minute book, to be kept for that purpose by the secretary and signed by the presiding officer and the secretary.
19. The chairperson or secretary shall present council with written reports on the activities of the committee.
20. As soon as practical after audit of the municipality's financial statement, the municipal treasurer shall present the committee with a statement of their financial activities for the previous year along with an interim financial report, if applicable, for the current year's activities. The secretary of the committee shall present such reports to the committee at the first meeting following their receipt.

#### POWERS AND DUTIES

21. The committee shall advise council in all matters placed before it.
22. All volunteers working for the committee shall be considered agents of the municipality.

  
Mayor

  
Administrator

SEAL