

The Town of Kyle Minutes – Wednesday, August 12, 2020

Minutes of the Regular meeting of the Council of the Town of Kyle held at the Town of Kyle Chambers on Wednesday, August 12, 2020 commencing at 7:00 pm with the following Council Members Present:

Mayor	Doug Barker –	Administrator Karla Marshall
Deputy Mayor	Steven Fullerton	
Councillor	Vacant	Councillor Shirley Boyer
Councillor	Roberta Endicott-Sheets	Councillor Shelly Dashney absent with notice
Councillor	Ryan Sander	

2020		
	CALL TO ORDER	Mayor Doug Barker called the meeting to order at 7:00 pm
194	AGENDA	Steve Fullerton Ryan Sander THAT the agenda be approved as amended. Carried
195	MINUTES	Shirley Boyer Roberta Endicott-Sheets THAT the July 8, 2020 regular meeting minutes be approved as circulated. Carried
196	FINANCIAL STATEMENT & BANK RECONCILIATION	Steve Fullerton Shirley Boyer THAT the July 2020 Financial Statement and Bank Reconciliation be approved as circulated. Carried
197	ACCOUNTS FOR RATIFICATION	Shirley Boyer declared a pecuniary interest and left the meeting at 7:10 pm Roberta Endicott-Sheets Steve Fullerton THAT we approve the list of accounts for ratification for cheques #18286-18312 and online payments for \$104,180.47. Carried Shirley Boyer returned to the meeting at 7:12 pm
198	ACCOUNTS FOR APPROVAL	Steve Fullerton Ryan Sander THAT we approve the list of accounts for approval for cheques # 18313-19321 and online for \$19,737.83. Carried
199	PECUNIARY ACCOUNTS FOR APPROVAL	Steve Fullerton declared pecuniary interest and left the meeting at 7:15 pm Shirley Boyer Ryan Sander THAT we approve cheque # 18322 for \$332.25. Carried Steve Fullerton returned to the meeting at 7:17 pm.
200	REPORTS	Roberta Endicott-Sheets Ryan Sander THAT the committee reports be filed. Carried.
201	CORRESPONDENCE	Roberta Endicott-Sheets Steve Fullerton THAT the correspondence received be filed. Carried
202	LEAVE OF ABSENCE	Shirley Boyer Steve Fullerton THAT we approve the request from Councillor Dashney for a 2 month leave of absence and approve her request to recuse herself from any decisions regarding the hiring of an administrator. Carried
203	ADMINISTRATOR	Roberta Endicott -Sheets Shirley Boyer Ryan Sander requested a recorded vote: Doug Barker – yes; Shirley Boyer – yes; Roberta Endicott-Sheets – yes; Ryan Sander – no, Steve Fullerton – no. That Rosalind Meyer be hired as full time Administrator for the Town of Kyle at an hourly rate of \$23.50 to start 1 st September 2020. If Rosalind turns this down the position will be offered to Amber Dashney on the same terms. Carried.
204	ASSISTANT ADMINISTRATOR	Roberta Endicott-Sheets Shirley Boyer THAT we go in camera at 9:10 pm. Administrator Karla Marshall left the room Roberta Endicott-Sheets Shirley Boyer

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		THAT we go back to regular session 9:20pm. Karla Marshall returned to the meeting. Ryan Sander Roberta Endicott-Sheets That we approve the part time Assistant Administrators contract for Karla Marshall effective September 1, 2020. Carried
205	DESTRUCTION OF RECORDS	Roberta Endicott-Sheets Shirley Boyer THAT we approve the list of documents for destruction as attached to these minutes. Carried.
206	EMS OFFICE RENTAL	Ryan Sander Roberta Endicott-Sheets THAT we approve the 3 month temporary office rental for EMS personnel at no charge. Carried.
207	DEVELOPMENT PERMIT	Ryan Sander Roberta Endicott-Sheets THAT we approve the development permit # 03-2020 for D. Schneider. Carried
208	DEMOLITION PERMIT	Ryan Sander Shirley Boyer THAT we approve the demolition permit # 05-2020 for D. Schneider. Carried.
209	PUBLIC WORKS LABOURER	Ryan Sander Roberta Endicott-Sheets THAT we ratify the permanent full time position of Shayne Schultz effective September 8, 2020 at an hourly rate of \$25.00. Carried.
210	REQUEST FOR CONSENT TO TAKE TITLE	Ryan Sander Shirley Boyer THAT we instruct the Administrator to proceed with the request to take title on the following roll numbers: - 142, 166, 27, 13, 259 and 37. Carried.
211	POLICY AMENDMENTS	Shirley Boyer Roberta Endicott-Sheets THAT we approve the amendments to the Personnel Policy re: public works hours and to the Utility arrears policy. Carried.
212	Economic Development Tax Incentive	Ryan Sander Shirley Boyer That we instruct the Administrator to reply to the request by the Hiway 4 motel that the policy requirements are not met for the economic development tax incentive. Carried.
213	RM of Lacadena Recycle Bay Rental Agreement	Ryan Sander Roberta Endicott-Sheets THAT this item be tabled to the September 9, 2020 council meeting. Carried.
214	Updated EMO Plan	Ryan Sander Roberta Endicott-Sheets THAT we approve the Joint Emergency Plan update grant and shared cost of approximately \$875.00 with a completion date of Nov 6, 2020. Carried.
215	Election – Advance Poll	Ryan Sander Shirley Boyer THAT the Advance Poll for the November 9, 2020 Municipal Election be held on October 28, 2020 from 9:00 am to 12:00 pm at the Town of Kyle office. Election officers shall be the Administration staff and paid their regular hourly rate. Carried
216	Criminal Code Amendments	Ryan Sander Roberta Endicott-Sheets THAT we support the resolution initiated by the City of Cold Lake, AB in regards to the “Order in Council” on May 1, 2020. This resolution attached to a forming a part of these minutes. Carried.

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217 **ADJOURN** Ryan Sander
 Roberta Endicott-Sheets
 THAT this meeting be adjourned at 10.10 pm to Wed Sept 9, 2020 at 7:00 pm Carried

Mayor Doug Barker

Administrator – Karla Marshall