

**The Town of Kyle
Minutes – Wednesday, April 8, 2020**

Minutes of the Regular meeting of the Council of the Town of Kyle held by electronic means due to Covid-19 on Wednesday, April 8, 2020 commencing at 7:00 pm with the following Council Members Present:

Mayor	Doug Barker	Administrator Karla Marshall
Deputy Mayor	Steven Fullerton	
Councillor	Vacant	Councillor Shirley Boyer
Councillor	Roberta Endicott-Sheets	Councillor Shelly Dashney
Councillor	Ryan Sander	

2020		
	CALL TO ORDER	Mayor Doug Barker called the meeting to order at 7:08 pm
77	AGENDA	Shelly Dashney Roberta Endicott-Sheets THAT the agenda be approved as amended. Carried
78	MINUTES	Shirley Boyer Steve Fullerton THAT the March 11, 2020 regular meeting minutes be approved as corrected. Carried
79	FINANCIAL STATEMENT & BANK RECONCILIATION	Steve Fullerton Roberta Endicott-Sheets THAT the March 2020 Financial Statement and Bank Reconciliation be approved as circulated. Carried
80	ACCOUNTS FOR RATIFICATION	Shelly Dashney Shirley Boyer THAT we approve the list of accounts for ratification for cheques #18172-18183 and online payments for \$52,704.79. Carried
81	ACCOUNTS FOR APPROVAL	Ryan Sander Roberta Endicott-Sheets THAT we approve cheques # 18186-18198 and for online payments for a total of \$31,319.73 . Carried
82	PECUNIARY ACCOUNTS FOR APPROVAL	Shirley Boyer and Shelly Dashney declared pecuniary interest at 7:18 pm and left the meeting Ryan Sander Roberta Endicott-Sheets THAT we approve cheques #18184-18155 for \$861.14. Carried Shirley Boyer and Shelly Dashney returned to the regular meeting at 7:19 pm
83	REPORTS	Steve Fullerton Roberta Endicott-Sheets THAT the committee reports be filed. Carried.
84	CORRESPONDENCE	Shelly Dashney Steve Fullerton THAT the correspondence received be filed. Carried
85	BUILDING PERMIT	Ryan Sander Shelly Dashney THAT we approve the building permit for Martin and Denise Schneider for lot 1, Block 27 Plan 102093252 on the approval of the building inspector and all building fees are paid. Carried.
86	POLICY	Ryan Sander Steve Fullerton THAT we approve the Video and Audio Surveillance policy. Carried.
87	2020 EDUCATION MILL RATE	Roberta Endicott-Sheets Shelly Dashney That we accept the 2020 Education Mills rates of Agriculture – 1.43 mills; Residential 4.12 mills; Commercial/Industrial 6.27 mills; Resources – 9.68 mills. Carried
88	BUDGET AMENDMENT	Steve Fullerton Roberta Endicott-Sheets THAT the amendment of \$10,000 to the Protective Services Reserve Account be approved. Carried

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89	TOWN OFFICE HOURS	Steve Fullerton Roberta Endicott-Sheets THAT effective April 13, 2020 for the duration of the COVID-19 pandemic, the Town Office hours be changed to; Mon to Thurs 9 – 12 and 1 to 4 pm. Carried.
90	TOWN ADMINISTRATOR CONTRACT	Shirley Boyer Ryan Sander THAT for the duration of the COVID- 19 pandemic the amendment dated April 8, 2020 to the Town Administrators contract be approved. Carried.
91	PUBLIC WORKS LABOURER JOB DESCRIPTION	Shirley Boyer Steve Fullerton THAT we approve the updated job description for the position of public works labourer. Carried
92	BUDGET POSTED TO WEBSITE	Shelly Dashney Steve Fullerton THAT the current year operating budget be posted to the website on an annual basis. Carried.
93	TITLE TRANSFER	Roberta Endicott-Sheets Shelly Dashney THAT the Town of Kyle proceed with taking title of Roll # 13 - #106 Centre St legal description of Lots 11 & 12 Block 2 Plan BP4437. Carried.
94	FIRE TRUCK WATER TANK REPLACEMENT	Steve Fullerton Shelly Dashney THAT we authorize George Akister to purchase a 2000 gallon replacement water tank for the Chev fire truck for \$14,500 plus taxes and delivery with funds to be transferred from the Fire department reserve. Carried.
95	TRUCK FOR SALE	Roberta Endicott-Sheets Steve Fullerton THAT we tender the 2000 Ford F150 (green) truck for sale for parts. Carried.
96	RECREATION BOARD \$1000 draw	Roberta Endicott-Sheets Steve Fullerton THAT we approve the change of venue and admission to any municipal buildings for the \$1000 as per Recreation Board request. Carried.
97	RECREATION BOARD EVENTS	Ryan Sander Shelly Dashney THAT we support the Kyle and District Recreation Board in their decisions about Recreation Board event cancellations in light of Covid-19. Carried.
98	STAFF LAYOFF NOTICE	Steve Fullerton Shirley Boyer THAT temporary layoff notice be given to Maureen Box effective April 30 th , 2020 due to the closure of municipal facilities during Covid-19 pandemic. Carried.
99	CLEARWATER LAKE REGIONAL PARK	Shirley Boyer Steve Fullerton THAT the Town of Kyle support the board of the Clearwater Lake Regional Park in their planning decisions for the Covid-19 pandemic. Carried.
100	KYLE GOLF COURSE	Ryan Sander Shirley Boyer THAT the Town of Kyle support the closure of the Kyle Golf Course during the Covid-19 pandemic. Carried
101	BYLAW	Ryan Sander Shelly Dashney THAT Bylaw 02-2020 be given second reading. Carried.
102	BYLAW	Steve Fullerton Shirley Boyer

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		THAT Bylaw 02-2020 The Waste Collection Bylaw be read a third time and adopted. Carried.
103	BYLAW	Shelly Dashney Steve Fullerton THAT Bylaw 04-2020 The Traffic Bylaw be introduced and given first reading. Carried.
104	BYLAW	Shirley Boyer Ryan Sander THAT Bylaw 04-2020 be given second reading. Carried
105	BYLAW	Roberta Endicott-Sheets Ryan Sander THAT Bylaw 04-2020 the Traffic Bylaw be given 3 readings at this meeting. Carried Unanimously.
106	BYLAW	Steve Fullerton Roberta Endicott-Sheets THAT Bylaw 04-2020 the Traffic Bylaw be read a third time and adopted. Carried.
107	BYLAW	Ryan Sander Shelly Dashney THAT Bylaw 05-2020 The Administration Bylaw be introduced and given first reading. Carried.
108	BYLAW	Ryan Sander Shirley Boyer THAT Bylaw 05-2020 be read a second time. Carried
109	BYLAW	Ryan Sander Roberta Endicott-Sheets THAT Bylaw 05-2020 the Administration bylaw be given three readings at this meeting. Carried Unanimously.
110	BYLAW	Shelly Dashney Shirley Boyer THAT Bylaw 05-2020 be read a third time and adopted. Carried.
111	BYLAW	Ryan Sander Shelly Dashney THAT Bylaw 06-2020 The Management Fees and Charges Bylaw be introduced and given first reading.
112	BYLAW	Roberta Endicott-Sheets Shirley Boyer THAT Bylaw 06-2020 be read a second time. Carried
113	BYLAW	Steve Fullerton Ryan Sander THAT Bylaw 06-2020 The Management Fees and Charges Bylaw be given three readings at this meeting. Carried Unanimously.
114	BYLAW	Roberta Endicott-Sheets Shelly Dashney THAT Bylaw 06-2020 be read a third time and adopted. Carried
115	BYLAW	Roberta Endicott-Sheets Shelly Dashney THAT Bylaw 07-2020 The Water and Sewer Management Bylaw be introduced and given first reading. Carried.
116	BYLAW	Shirley Boyer Steve Fullerton THAT Bylaw 07-2020 be read a second time. Carried
117	BYLAW	Steve Fullerton Ryan Sander THAT Bylaw 07-2020 The Water and Sewer Management Bylaw be introduced and given three readings at this meeting. Carried.

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118	BYLAW	Roberta Endicott-Sheets Shelly Dashney THAT Bylaw 07-2020 be read a third time and adopted. Carried
	ADJOURN	THAT this meeting be adjourned at 9:25 pm to Wed. May 13, 2020 at 7:00 pm Carried

Mayor Doug Barker

Administrator – Karla Marshall