

The Town of Kyle Minutes – Wednesday Dec 11, 2019

Minutes of the Regular meeting of the Council of the Town of Kyle held in the municipal office on Wednesday, Dec 11, 2019 commencing at 7:00 pm with the following Council Members Present:

Mayor	Doug Barker	Administrator Karla Marshall
Deputy Mayor	Robert Beckett	
Councillor	Steven Fullerton absent with notice	Councillor Shirley Boyer
Councillor	Roberta Endicott-Sheets	Councillor Shelly Dashney
Councillor	Ryan Sander	

2019		Attending the gallery at 7:00 pm –
	CALL TO ORDER	Mayor Doug Barker called the meeting to order at 7:00 pm
343	AGENDA	Shirley Boyer Shelly Dashney THAT the agenda be approved as amended. Carried
344	RESCIND AND EXPUNGE	Ryan Sander Rob Beckett THAT resolution # 334-2019 be rescinded and expunged from the November 13, 2019 regular meeting minutes. Carried Unanimously.
345	MINUTES	Shirley Boyer Shelly Dashney THAT the Nov 13, 2019 regular meeting minutes be approved as amended. Carried
346	FINANCIAL STATEMENT & BANK RECONCILIATION	Rob Beckett Shirley boyer THAT the November 2019 Financial Statement and Bank Reconciliation be approved as circulated. Carried
347	ACCOUNTS FOR RATIFICATION	Councillor Rob Beckett declared a pecuniary interest and left the council chambers at 7:30 pm Ryan Sander Roberta Endicott-Sheets THAT we approve the list of accounts for ratification for cheques #18016 – 18035 and online payments for \$70,209.89. Carried Councillor Rob Beckett returned to council chambers at 7:33 pm.
348	ACCOUNTS FOR APPROVAL	Shelly Dashney Roberta Endicott-Sheets THAT we approve cheques # 18036-18048 and 18051 -18064 and for online payments for a total of \$37,293.25. Carried
349	PECUNIARY ACCOUNTS FOR APPROVAL	Shelly Dashney and Shirley Boyer declared pecuniary interest at 7:35 pm and left the meeting Ryan Sander Rob Beckett THAT we approve cheques #18049-18050 for \$3339.34. Carried Shelly Dashney and Shirley Boyer returned to the regular meeting at 37 pm
350	REPORTS	Roberta Endicott-Sheets Shelly Dashney THAT the committee reports be filed. Carried.
351	CORRESPONDENCE	Shirley Boyer Rob Beckett THAT the correspondence received be filed. Carried
352	Neptune 360	Shelly Dashney Roberta Endicott-Sheets That we proceed with the purchase on a 50/50 share basis for the Neptune 360 utility program with SLRWUP for approximately \$3771.22. Carried
353	POLICY	Shelly Dashney Roberta Endicott- Sheets THAT the following policies be approved: Lot Amalgamation; Personal Protective Equipment; Transporting Workers; Public Works employee required training” Carried.
354	POLICY	Rob Beckett Shelly Dashney

The Town of Kyle Minutes – Wednesday Dec 11, 2019

Minutes of the Regular meeting of the Council of the Town of Kyle held in the municipal office on Wednesday, Dec 11, 2019 commencing at 7:00 pm with the following Council Members Present:

Mayor	Doug Barker	Administrator Karla Marshall
Deputy Mayor	Robert Beckett	
Councillor	Steven Fullerton absent with notice	Councillor Shirley Boyer
Councillor	Roberta Endicott-Sheets	Councillor Shelly Dashney
Councillor	Ryan Sander	

		That the “Sick Leave” policy be approved. Carried
355	POLICY	Shirley Boyer Ryan Sander That the amended “ Personnel Policy” be approved. Carried.
356	CHRISTMAS AND NEWS YEARS OFFICE HOURS	Ryan Sander Shirley Boyer That the Town office Christmas/New Years hours be as follows: Closed Dec 24 1 pm to 5pm. Closed Dec 25, 26 and 27. Closed January 2, 2020. Carried.
357	Declaration of Eligibility Resolution	Rob Beckett Roberta Endicott-Sheets The Council of the Town of Kyle confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none"> • Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations; • Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; • In good standing with respect to the reporting and remittance of the Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their public Disclosure Statements, as required Carried.
358	Declaration of Eligibility letter	Shirley Boyer Shelly Dashney THAT we authorize the Administrator to sign the Declaration of Eligibility letter and submit it to the Ministry of Government Relations. Carried.
359	SIGNING AUTHORITIES	Shelly Dashney Roberta Endicott-Sheets THAT we approve the change to the PCCU Signing Authorities, CAFT, electronic banking and safe deposit box access to include the Town Clerk and THAT the signing authorities for banking be the Administrator or Town Clerk and the Mayor or any councillor. Carried.
360	Transfer utility accounts in arrears to tax cards	Ryan Sander Rob Beckett THAT the following Utility accounts in arrears have their balance outstanding as of December 31, 2019 transferred to the Tax Roll for that same property: Account Number 38 ; 369; 102. Carried.
361	CANCEL UTILITY ARREARS	Ryan Sander Shirley Boyer THAT the arrears in the amount of \$168.02 for Roll # 54 be cancelled. Carried.
362	SASK ALERT	Shelly Dashney Shirley Boyer THAT we approve Angela Greenwood to be an Authorized User for the Sask Alert program for the Town of Kyle jurisdiction. Carried.
363	MACHINERY VALUATION	Shirley Boyer Shelly Dashney THAT the machinery and equipment valuation listing as attached to these minutes for 2020 be approved. Carried.
364	OIL RECYCLE	Ryan Sander Rob Beckett

The Town of Kyle
Minutes – Wednesday Dec 11, 2019

Minutes of the Regular meeting of the Council of the Town of Kyle held in the municipal office on Wednesday, Dec 11, 2019 commencing at 7:00 pm with the following Council Members Present:

Mayor	Doug Barker	Administrator Karla Marshall
Deputy Mayor	Robert Beckett	
Councillor	Steven Fullerton absent with notice	Councillor Shirley Boyer
Councillor	Roberta Endicott-Sheets	Councillor Shelly Dashney
Councillor	Ryan Sander	

		THAT we enter into an agreement with Recycle West for the Used oil and Antifreeze pickup. Carried.
365	CASUAL PUBLIC WORKS EMPLOYEE	Ryan Sander Roberta Endicott-Sheets THAT we advertise for a Casual Public Works employee. Carried.
366	KYLE EMR STAFFING	Ryan Sander Shelly Dashney THAT we send a letter to express our concerns with the state of emergency services personnel in our community. Carried.
367	LEAVE OF ABSENCE	Roberta Endicott-Sheets Shelly Dashney THAT we approve the 2 month leave of absence request from Melissa Van Buskirk. Carried.

ADJOURN

THAT this meeting be adjourned at 11:00pm to Wed. Jan 8, 2020 at 7:00 pm Carried

Mayor Doug Barker

Administrator – Karla Marshall