

The Town of Kyle Minutes – Wednesday October 10, 2018

Minutes of the Regular meeting of the Council of the Town of Kyle held in the municipal office on Wednesday, October 10, 2018, commencing at 7:00 pm with the following Council Members Present:

Mayor	Doug Barker	Admin	Karla Marshall
Deputy Mayor	Roberta Endicott-Sheets	Councillor	Shirley Boyer
Councillor	Shelly Dashney	Councillor	Brian Knight
Councillor	Casey Rempel- Absent	Councillor	Steve Fullerton

2018		In the gallery for this meeting: Amy Wells ; Jim Reid
	CALL TO ORDER	Mayor Doug Barker called the meeting to order at 7:01 pm
191	AGENDA	Roberta Endicott-Sheets Shelly Dashney THAT the agenda be approved as amended. Carried
	NEW COUNCILLOR	New Councillor Steve Fullerton was sworn in.
	DELEGATION	Leah Argue, Marlene Croteau and Laine Jordheim representing Kyle Housing attended to express concerns over the interest charged on the water utility billing in arrears for a previous tenant of the duplex on 3 rd St. W.
192	MINUTES	Shirley Boyer Roberta Endicott-Sheets THAT the minutes of the Sept 12, 2018 meeting be approved as circulated. Carried
193	FINANCIAL STATEMENT & BANK RECONCILIATION	Brian Knight Steve Fullerton THAT the Statement of Revenues and Expenditures and Bank Reconciliation for the month of September 2018 be approved as circulated. Carried
194	PECUNIARY INTEREST	Councillors Shirley Boyer and Steve Fullerton declared a pecuniary interest and left the meeting at 7:18 pm.
195	ACCOUNTS FOR RATIFICATION	Shelly Dashney Roberta Endicott-Sheets THAT we approve the list of accounts for ratification from cheque # 17553-17577 for \$56,742.97 and online payments for \$22,485.05. Carried
	PECUNIARY INTEREST	Councillor Shelly Dashney declared a pecuniary interest and left the meeting at 7:20 pm.
196	ACCOUNTS FOR APPROVAL	Roberta Endicott-Sheets Brian Knight THAT we approve the list of accounts for approval from cheque # 17578-17590 for \$4331.23 and online payments for \$25,619.20. Carried
	PECUNIARY INTEREST	Councillors Shirley Boyer, Steve Fullerton and Shelly Dashney returned to the meeting at 7:21 pm.
197	REPORTS	Brian Knight Roberta Endicott-Sheets THAT the committee reports be filed as received and attached to these minutes. Carried.
198	STAFF RESIGNATION	Roberta Endicott-Sheets Steve Fullerton THAT we accept the resignation of Assistant Foreman Randy Potter effective September 30, 2018. Carried
199	SASK POWER STREET LIGHTS	Roberta Endicott-Sheets Shirley Boyer THAT council instruct the Administrator to write to Sask Power about our dissatisfaction with the online street lights out report and the delays in fixing them. Carried
200	IN CAMERA	Shelly Dashney Roberta Endicott-Sheets That council go 'in camera' at 7:40 pm to discuss staff issues. Carried
		Councillor Casey Rempel arrived at 7:55 pm and left at 8:08 pm Administrator, Karla Marshall left the meeting at 7:57 pm and returned at 8:08 pm
201	IN CAMERA	Shelly Dashney Roberta Endicott-Sheets THAT council return to the regular meeting at 8:08 pm . Carried

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202	POLICY – CANDIDATE INTERVIEW	Shelly Dashney Steve Fullerton THAT we remove the word “Mayor” from the wording in this policy. Brian Knight requested a recorded vote. Roberta Endicott-Sheets – No Brian Knight – No Steve Fullerton – Yes Shelly Dashney – Yes Shirley Boyer – Yes Doug Barker – yes Motion Carried.
203	UTILITY INTEREST	Steve Fullerton Roberta Endicott-Sheets THAT the arrears interest on Utility Roll # 204-0130 in the amount of \$143.80 for the period Oct 31, 2017 to Sept 30, 2018 be refunded . Carried
204	BYLAW	Brian Knight Roberta Endicott-Sheets THAT Bylaw # 06-2018 A Bylaw to Amend the Council Procedural Bylaw be introduced and given first reading. A recorded vote was requested by Brian Knight Roberta Endicott-Sheets – No Brian Knight – Yes Steve Fullerton – No Shelly Dashney – No Shirley Boyer – No Doug Barker – No Motion is defeated.
205	SWRC FALL WORKSHOP	Shelly Dashney Steve Fullerton THAT we approve the request from Shirley Boyer to attend the SWRC 2018 Fall Workshop in Kindersley on Nov 14 with a registration fee of \$150. Carried.
206	TERM DEPOSIT	Shirley Boyer Brian Knight THAT we renew the PCCU term deposit in the amount of \$150,000 for 1 year. Carried
207	ASSET MANAGEMENT	Shirley Boyer Shelly Dashney THAT we approve the request for Administrator Karla Marshall to attend the Asset Management workshop on November 29, 2018 in Swift Current. Carried.
208	POLICY AND PROCEDURES	Shelly Dashney Steve Fullerton THAT the attached policies and procedures be approved: Employee Exit Interview; Reference Check Guide; Candidate Interview. Carried
209	INTRODUCTION TO PUBLI WORKS	Brian Knight Shelly Dashney THAT the Town of Kyle host the ATAP Introduction to Public Works – 1 day workshop on November 22, 2018 at the Kyle Community Hall. Carried
210	WATER HOLDING POND	Steve Fullerton Shirley Boyer THAT we proceed with the planning and construction of a water holding pond on the sports ground property adjacent to 2 nd Ave. Carried.

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211	COMMERICAL BUILDING PERMIT	Roberta Endicott-Sheets Brian Knight That we approve building permit # 03-2018 to Danny Hannouch. Carried.
212	ASSISTANT FOREMAN	Shelly Dashney Steve Fullerton THAT the salary for Bram Box-Frame be set at \$20.40 per hour effective October 9, 2018. Carried.

213	ADJOURN	Shirley Boyer Roberta Endicott-Sheets THAT this meeting be adjourned at 9:45 pm to Wed. Nov 14, 2018 at 7:00 pm
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Mayor _____ Administrator _____
Doug Barker Karla Marshall