

TOWN OF KYLE
MEETING MINUTES

April 11, 2018 Regular Council Meeting - 7:00 pm

Location : Town Office Council Chambers

Council: Mayor Doug Barker, Deputy Mayor Roberta Endicott-Sheets, Councillor Brian Knight
Councillor Shari Moate, Councillor Shelly Dashney, Councillor Shirley Boyer, Councillor Casey Rempel

Staff: Karla Marshall, Administrator

Present in the gallery for this meeting: Amy Wells, Jim Reid

1. Call to Order at 7:00 pm

Mayor Doug Barker opened the meeting with a moment of silence in respect of the recent Humboldt Broncos bus accident.

2. Agenda

047-2018 Shelly Dashney
Roberta Endicott-Sheets

THAT the agenda be approved as amended

Carried

3. Minutes

048-2018 Shirley Boyer
Brian Knight

THAT the regular council meeting minutes of March 14, 2018 be approved.

Carried

4. Business arising from the minutes

049-2018 Shelly Dashney
Casey Rempel

THAT we approve the job descriptions for the positions of Town Foreman, Assistant Town Foreman and Assistant Administrator.

Carried

5. Delegations:

none

6. Financial Statement

050-2018 Shari Moate
Casey Rempel

THAT the Statement of Revenues and Expenditures and Bank Reconciliation for the month of March 2018 be approved as circulated.

Carried

7. Accounts for Payment

051-2018 Councillor Roberta Endicott-Sheets declared a pecuniary interest at 7:16 and left the chamber
Shelly Dashney
Shirley Boyer

THAT the following cheques # 17339 - 17358 for \$ 237,764.45 and Online for \$27,807.3 be ratified.

Carried

Councillor Roberta Endicott-Sheets returned to the council chambers at 7:18
Councillor Shelly Dashney declared a pecuniary interest at 7:18 pm and left the chambers

052-2018 Casey Rempel
Roberta Endicott-Sheets

THAT cheques # 17359- 17365 for \$6338.21 and online payments for \$8,409.67 be approved for payment.

Carried

Spoiled cheques - none

8. Committee Reports

Filed as attached to these minutes.

9. Correspondence

Filed as received

10. New Business

053-2018 Brian Knight
Casey Rempel

THAT we approve the policies and procedures listed here:

Council Meetings - Cell Phones
Respectful Workplace/Harassment
Statutory Holidays
Business Cardboard and Paper pickup

Emergency Spending Authority
Councillor Education and Training
Residential Compost Pick up

Carried

054-2018 Shirley Boyer
Shelly Dashney

BE IT RESOLVED that the Town of Kyle Council direct the Administrator to apply for a grant from the Federation of Canadian Municipalities Municipal Asset Management Program for the 2018 Town of Kyle Asset Management Plan.

BE IT THEREFORE RESOLVED that the Town of Kyle commits to conducting the following activities in the proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program.

2018 Town of Kyle Asset Management Plan to include the completion of the NAMS Asset Management on-line Certification program and completion of the Town of Kyle Asset Management Plan.

BE IT FURTHER RESOLVED that the Town of Kyle commits \$13,000 from its budget towards the cost of this initiative.

Carried

055-2018 Roberta Endicott-Sheets
Casey Rempel

WHEREAS the Town of Kyle office gets regular requests to purchase lots in the town and
WHEREAS as of April 11, 2018 only has one (1) residential lot for sale, THEREFORE BE IT
RESOLVED that the Council of the Town of Kyle direct the Administrator to contact those
taxpayers who own vacant property that they would like to sell, to get permission to show
lot to potential buyers and either forward the potential owner to them or get permission to
give out their contact information.

Carried

056-2018 Shirley Boyer
Casey Rempel

WHEREAS the proposed Extension of 3rd St. Residential lots has been put on hold and
WHEREAS the current Water Drainage Study proposal for improvements is classed as a
Wastewater project and as such is eligible for Gas Tax Funding, THEREFORE BE IT
RESOLVED that the Town of Kyle Council direct the Administrator to prepare a new
Infrastructure Investment Plan for GST funding for the Water Drainage Study improvements
to water drainage in the Town of Kyle.

Carried

057-2018 Shirley Boyer
Brian Knight

THAT resolution # 029-2018 be rescinded.

Carried

058-2018 Shelly Dashney
Roberta Endicott-Sheets

THAT the Town of Kyle adopt the 2018 budget as presented

Carried

059-2018 Roberta Endicott-Sheets
Shirley Boyer

THAT we direct the Administrator to apply for the FarmCredit Canada AgriSpirit Fund for funding for new paper recycle bins for the Regional Recycle centre.

Carried

060-2018 Shelly Dashney
Shirley Boyer

THAT we authorize the Administrator to attend the 2018 UMAAS convention in Saskatoon June 6,7 and 8 , 2018.

Carried

11. Bylaw

061-2018 Brian Knight
Casey Rempel

THAT Bylaw 04-2018 A Bylaw to Repeal Certain Obsolete, Outdated and Redundant bylaws be introduced and given first reading.

Carried

062-2018 Casey Rempel
Shari Moate

THAT Bylaw 04-2018 be given a second reading.

Carried

063-2018 Shari Moate
Shirley Boyer

THAT Bylaw 04-2018 A Bylaw to repeal certain obsolete, outdated and redundant bylaws be given three readings at this meeting.

Carried Unanimously

064-2018 Shirley Boyer
Shelly Dashney

THAT Bylaw 04-2018 be read a third time and adopted.

Carried

12. Economic Development

- a. SEDA Conference May 2 & 3 , 2018

13. Sustainability Self Assessment

- a. Building Solid Employment Relationships
- b. Vision Statement
- c. Exerpts from UMAAS newsletter

14. Recycle

15. Other

- a. Landfill/ RM joint information meeting
- b. Privacy Breach update

065-2018 Shelly Dashney

THAT this meeting be adjourned at 9:30 pm to May 9, 2018 at 7:00 pm

Administrator

Mayor