

TOWN OF KYLE
MEETING MINUTES

December 13, 2017, 2017 – Regular Council Meeting – 7:20 pm

Location: Town Office Council Chambers

Council : Mayor Doug Barker, Deputy Mayor Shirley Boyer, Councillor Casey Rempel, Councillor Brian Knight, Councillor Shari Moate, Councillor Shelly Dashney, Councillor Roberta Endicott-Sheets

Staff: Karla Marshall, Administrator

Council met at 6:30 pm and proceeded to the Sask Landing Water Utility Pipe Line Water Plant 2 miles east of Kyle for a plant tour by Gordon Monk.

Present in the gallery for this meeting: Selena Demers, Ron Demers, Darryl Blohm, Jim Reid, Amy Wells.

1. Call To Order at 7:20 pm
2. Agenda

303-2017 Shelly Dashney
Shirley Boyer

THAT the agenda be approved as amended.

Carried

3. Minutes

304-2017 Brian Knight
Casey Rempel

THAT the regular council minutes of November 8, 2017 be approved.

Carried

4. Business Arising From The Minutes

None

5. Delegation – none

6. FINANCIAL STATEMENT

- a. Statement of Revenues and Expenditures and Bank Reconciliation for the Month of November 2017

305-2017 Roberta Endicott-Sheets
Brian Knight

THAT the Statement of Revenues and Expenditures and the Bank Reconciliation for the month of November 2017 be approved as circulated.

Carried

- b. Five Year capital works plan was circulated

Doug Barker moved that council go into closed session at 7:25 seconded by Shelly Dashney. Carried.

Council came out of closed session at 7:35pm.

306-2017 Shelly Dashney
Casey Rempel

THAT the council for the Town of Kyle accept the settlement as outlined by MacBean Tessem in their correspondence dated December 8, 2017 in the matter of Town of Kyle vs Selena Demers. The agreement is accepted as written and attached to these minutes.

Carried





7. Accounts for Payment

Councillors Shirley Boyer and Roberta Endicott-Sheets declared a pecuniary interest and left the meeting at 7:40

a. Accounts Ratified

307-2017 Casey Rempel
Shelly Dashney

THAT the following cheques # 17155-17176 for \$5,805.06 & auto debits for \$25,815.57 be ratified.

Carried

Accounts Approved and spoiled cheques.

308-2017 Brian Knight
Shari Moate

THAT Cheques # 17177-17194 for \$67,606.33 be approved for payment.

b. Spoiled Cheques - none

Carried

8. Committee Reports

a. Administration

- i. Administration report written and verbal report given by Administrator Karla Marshall
- ii. Public Works reports written by Ron Hall , Brian Knight and Casey Rempel
- iii. Museum Report by Shirley Boyer
- iv. Recreation Board report by Casey Rempel

309-2017 Shelly Dashney
Shirley Boyer

THAT the committee reports be accepted as circulated.

Carried

Doug Barker moved that council go into closed session at 7:56 seconded by Shelly Dashney. Carried.

Council came out of closed session at 8:17 pm.

Councillor Shirley Boyer declared a conflict of interest in the correspondence and left the meeting at 8:25 pm.

9. Correspondence

As listed in the Agenda as amended to:
g. MacBean Tessem

Councillor Shirley Boyer returned to the meeting following the reading of the correspondence. At 8:35 pm.

10. New Business

310-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT we approve the Kyle & District Recreation Board and the Kyle Sports Centre Board's 2018 annual budget as presented at the Town of Kyle & RM of Lacadena joint meeting on November 20, 2017.



Carried


311-2017 Roberta Endicott-Sheets
Casey Rempel

THAT we approve increase in the Kyle & District Fire Department hourly rates for firefighters at \$30 per hour effective January 1, 2018.

Carried.

312-2017 Brian Knight
Shirley Boyer

THAT we approve the payment of the balance of the 3 – EMR's registration fees not covered by Heartland Health Region for \$82.50 each.

Carried

313-2017 Shelly Dashney
Casey Rempel

THAT the Town of Kyle refund ½ of the cost of the commercial lot in the amount of \$1500.00 for the RM of Lacadena as compensation for the additional cost to them for water and sewer hook up.

Carried

314-2017 Casey Rempel
Roberta Endicott-Sheets

THAT we ratify the garbage truck tender to the Village of Coronach of \$9000.00. Tender to close December 12, 2017.

Carried.

315-2017 Roberta Endicott-Sheets
Shirley Boyer

That we offer a bid of \$9000.00 to the Town of Elrose for their 2006 Ford Garbage truck.

Carried

316-2017 Shelly Dashney
Brian Knight

That the 2018 Annual Council appointments be approved as circulated.

Carried

Doug Barker moved that council go into closed session at 9:50 seconded by Shelly Dashney. Carried. The Administrator, Karla Marshall left the meeting at 9:50 pm

Council came out of closed session at 10:05 pm. The Administrator Karla Marshall returned to the meeting at 10:05 pm.

Councillor Roberta Endicott-Sheets declared a conflict of interest and left the meeting at 10:05 pm.

317-2017 Shelly Dashney
Casey Rempel

That all Town of Kyle employees receive a 2% wage increase effective January 1, 2018 AND THAT the Administrator, Karla Marshall upon completion of the UMASS Certificate of Qualification receive a wage increase to \$28.36 per hour.

Carried

318-2017 Shelly Dashney
Shirley Boyer

That upon completion of the Water Distribution Level 1 course the Town Foreman Ron Hall hourly rate to increase to \$26.50 as per the personnel education policy Carried





Councillor Roberta Endicott-Sheets returned to the meeting at 10:10 pm.

319-2017 Roberta Endicott-Sheets
Shelly Dashney

THAT Demolition permit # 03-2017 be issued to Ina Fox. Demolition to be completed within 3 months.

Carried

320-2017 Shelly Dashney
Brian Knight

THAT we approve the Kyle Library 2018 operating budget and the Town of Kyle grant of \$11,785.

Carried

11. Bylaw –

a. The Waste Collection Bylaw

321-2017 Roberta Endicott – Sheets
Casey Rempel

THAT the second reading for Bylaw 05-2017 A Bylaw To Provide for the Collection, Removal and Disposal of Domestic Waste and Other Refuse be tabled to the January 10, 2018 meeting.

Carried

12. Economic Development –

- no report , information package handed out

13. Sustainability Self Assessment –

- no report

14. Recycle –

- no report

15. Other –

- Town Christmas Party on Saturday, December 16, 2017.

319-2017 Shelly Dashney

Shirley Boyer

THAT we authorize the Administrator to proceed with collection of utility arrears on Roll # 38 by transferring the outstanding balance as of December 31, 2017 to Tax Roll # 38.

Carried

320-2017 Shari Moate

Brian Knight

THAT we authorize the Administrator to proceed with collection of outstanding accounts receivable in regards to Roll # 170, if the amount of \$1917.52 is not paid by December 31, 2017 it will be transferred to Tax Roll # 170.

Carried





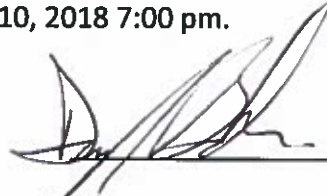
16. Adjourn

321-2017 Shelly Dashney

THAT this meeting be adjourned at 10:20 pm, to January 10, 2018 7:00 pm.



Karla Marshall, Administrator



Doug Barker, Mayor

Agreement between
Town of Kyle
and
Selena Demers

The parties agree as follows:

1. The Town of Kyle will pay to Selena Demers: \$6,000 as pay in lieu of notice, less only those deductions as required by law (income tax mandatory withholding); and a further \$6,000 as damages for injury to feelings & dignity. The parties contemplate these damages are not taxable as income. Payment shall be by way of cheque payable to Ms. Demers, sent to the office of Plaxton Jensen.
2. The Town of Kyle acknowledges that Selena was ill and unable to attend work at the time of the termination of her employment and that the termination was not the proper way to treat an employee. The Town

regrets the ~~unjust~~ harm caused to Selena. This admission will be reflected in the Town Council Minutes of a monthly Regular Council

Meeting, within the next 3 months.

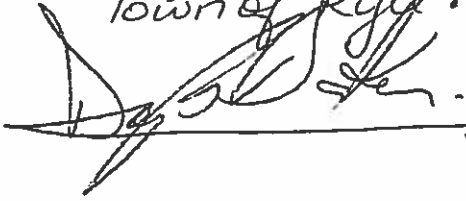
The admission will be in the form of the words of this agreement paragraph. These minutes of Settlement will be included in the council minutes.

3. The lawyers for Selena Demers and the Town of Kyle will send joint correspondence to MEPP requesting MEPP change the date of termination of employment to 9 May 2016, which, will permit her pension to vest. the parties anticipate

4. This agreement resolves Selena Demers claim in Small Claims Court, Claim # 70/16. and all issues arising out of ~~the~~ termination of Selena Demers employment with the Town of Kyle.

All of the above agreed this 5th day of December, 2017.

Signed per
Town of Kyle:



Signed by
Selena Demers:

