

TOWN OF KYLE
MEETING MINUTES

November 8, 2017, 2017 – Regular Council Meeting – 7:00 pm

Location: Town Office Council Chambers

Council : Mayor Doug Barker, Deputy Mayor Shirley Boyer, Councillor Casey Rempel, Councillor Brian Knight, Councillor Shari Moate, Councillor Shelly Dashney

Absent with notice: Councillor Roberta Endicott- Sheets

Staff: Karla Marshall, Administrator, Melissa Van Buskirk, Assistant Administrator

1. **Call To Order at 7:02 pm**
2. **Agenda**

282-2017 Shirley Boyer
Shelly Dashney

THAT the agenda be approved as amended.

Carried

3. Minutes

283-2017 Brian Knight
Shari Moate

THAT the regular council minutes of October 11, 2017 be approved.

Carried

4. **Business Arising From The Minutes**
None

5. **Delegation** – Karla Marshall made a video presentation about Sangudo that focused on Cooperative Economic development.

6. Bylaw – A Bylaw to Authorize Certain Expenditures 16-2017

284-2017 Shari Moate
Shelly Dashney

THAT Bylaw 16-2017 being A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES be introduced and given first reading.

Carried

285-2017 Shelly Dashney
Brian Knight

THAT Bylaw 16-2017 A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES be read a second time and adopted.

Carried

286-2017 Brian Knight
Casey Rempel

THAT Bylaw 16-2017 be A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES be given three readings during this meeting.

Carried Unanimously

287-2017 Casey Rempel
Shirley Boyer

THAT Bylaw 16-2017 be read a third time and adopted.

Carried.

7. FINANCIAL REPORTS AND PAYMENTS

a. Statement of Revenues and Expenditures and Bank Reconciliation

288-2017 Shari Moate
Shirley Boyer

THAT the Statement of Revenues and Expenditures and the Bank Reconciliation for the month of October 2017 be approved as circulated.

Carried

8. Accounts for Payment

Councillor Shelly Dashney declared a pecuniary interest and left the meeting at 7:35

a. Accounts Ratified

289-2017 Casey Rempel
Shari Moate

THAT the following cheques # 17118-17147 & auto debits for \$43025.28 be ratified.

Carried

Councillor Shelly Dashney returned to the meeting at 7:40

b. Accounts Approved, Online Debit payments and spoiled cheques.

290-2017 Shelly Dashney
Shirley Boyer

THAT Cheques # 17148-17154 and auto debit payments for \$6350.53 be approved for payment.

c. Spoiled Cheques - 17122

Carried

9. Committee Reports

a. Administration

- i. Administration report written and verbal report given by Administrator Karla Marshall
- ii. Public Works reports written by Ron Hall , Brian Knight and Casey Rempel
- iii. Museum Report by Shirley Boyer
- iv. Recreation Board report by Casey Rempel

291-2017 Shelly Dashney
Shirley Boyer

THAT a Leica transit will be purchased at Doug Barker's discretion.

Carried

292-2017 Brian Knight
Shelly Dashney

THAT the committee reports be accepted as circulated.

Carried

10. Correspondence

As listed in the Agenda as received. Mayor Doug Barker declared a pecuniary interest and left the meeting at 8:13 before item b. Marlene Schneider was addressed. Karla Marshall to send a letter to Marlene Schneider in reply. Mayor Barker returned to the meeting at 8:20

11. New Business

293-2017 Shelly Dashney
Casey Rempel

THAT we approve the delegation of duties by Administrator Karla Marshall to Assistant Administrator Melissa Van Buskirk as attached and forming part of these minutes

Carried

294-2017 Shirley Boyer
Shari Moate

THAT we approve building permits 06-2017 for Steve Fullerton and 07-2017 for Mike Kronberger

Carried.

295-2017 Shelly Dashney
Shari Moate

THAT we authorize Administrator Karla Marshall to proceed with Tax Enforcement as listed and forming part of these minutes

Carried

296-2017 Shelly Dashney
Shirley Boyer

THAT councillors be paid a \$50 flat fee per month, with documentation submitted to show labour to justify flat fee, it is at the councillor's discretion to not request the flat fee

Carried

297-2017 Brian Knight
Casey Rempel

THAT councillors be paid quarterly to the end of 2017 and commencing January 1, 2018 councillors will be paid monthly effective thereafter

Carried.

298-2017 Shelly Dashney
Shari Moate

That councillors adopt the rates of remuneration effective November 1, 2017 as follows: Council Meetings, Committee Meetings, Board Meeting and documented Flat Fee per month at \$50, Mayor's flat fee per month \$250, Day Meetings (1/2 day=4 hours or more) at \$20/hour, Day Meetings (day=6 hours or more) at \$120 hour, meals (as per receipt to a Maximum of \$55.00 per day), Rooms Only (as per receipt), Mileage (based at .44 cents per kilometer).

Carried

299-2017 Casey Rempel
Brian Knight
That the 2017 Council meeting dates be approved as Jan 11; Feb 15; Mar 8, Apr 7; May 10; Jun 14; July 12; Aug 9; Sept 13; Oct 11; Nov 8; Dec 13
Carried

300-2017 Shelly Dashney
Shirley Boyer
That the SLRWPU metering manhole agreement be approved as attached to and forming part of these minutes
Carried

301-2017 Casey Rempel
Shelly Dashney
That we accept the insurance quote from Kyle Agencies for town insurance effective January 1, 2018.
Carried

12. Other - Next meeting to commence at 6:30 with a tour of the water plant.

13. Adjourn

302-2017 Shirley Boyer
Shelly Dashney

THAT this meeting be adjourned at 9:35 pm, 2017 to December 13, 2017 at 6:30 pm.

Karla Marshall, Administrator

Doug Barker, Mayor