



TOWN OF KYLE

Regular Meeting – September 14, 2016

Regular meeting of Council for the Town of Kyle held on Wednesday September 14, 2016 in council chambers.

PRESENT:	Mayor	Doug Barker
	Deputy Mayor	Roberta Endicott-Sheets (June 1 – Dec 31, 2016)
	Councillor	Barb Pierce
	Councillor	Shelly Dashney
	Councillor	Ryan Sander
	Administrator	Karla Marshall

CALL TO ORDER:

A quorum being present this meeting was called to order by Mayor Barker at 7:00 p.m. Councillor Sander arrived at 7:04

AGENDA:

167/16 ENDICOTT-SHEETS DASHNEY	THAT the Agenda be approved as amended.	Carried.
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MINUTES:

168/16 ENDICOTT-SHEETS PIERCE	THAT the Minutes of the Regular Meeting held July 13, 2016 is approved as amended.	Carried.
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BUSINESS ARISING FROM THE MINUTES:

None

DELEGATION:

Sandy Davdison

FINANCIAL STATEMENTS:

169/16 DASHNEY/PIERCE	THAT the Statement of Revenues and Expenditures for August 2016 and Bank Reconciliation for July and August 2016 be approved as presented.	Carried.
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ACCOUNTS FOR PAYMENT:

170/16 SANDER ENDICOTT-SHEETS	THAT the payments numbered 15636-15659 (inclusive) be approved as Ratified in the amount of \$25,733.35.	Carried.
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171/16 SANDER PIERCE	THAT the payments numbered 15711-15738 (inclusive) be approved as presented. In the amount of \$35,307.21. And TD Debit Utility payments for \$1988.76.	Carried.
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MAYOR'S REPORT:

COUNCILLOR'S REPORTS:

Various verbal reports were given during this meeting.
 a)Administrators written report
 b)Public Works written report



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172/16 ENDICOTT-SHEETS DASHNEY	<p>THAT Council go “in camera” at 7:59 pm.</p>	Carried.
	<p>Council went ‘in camera’ at 7:59 pm and the gallery were asked to leave council chambers. Council was out of camera at 8:18 pm and the gallery were invited back into the meeting.</p>	
	<p><u>CORRESPONDENCE</u></p>	
	<p>a.Jim Reid resignation as Building Bylaw Enforcement Officer b.West Central Municipal Gov’t Committee Minutes Aug25/16 c.Hillary Moore d.MacBean Tessem</p>	
	<p><u>NEW BUSINESS:</u></p>	
173/16 SANDER ENDICOTT-SHEETS	<p>THAT we accept the resignation of Jim Reid as our Building Bylaw Enforcement Officer.</p>	Carried.
174/16 PIERCE ENDICOTT-SHEETS	<p>THAT Hillary Moore receive notification that her letter was received.</p>	Carried.
175/16 SANDER ENDICOTT-SHEETS	<p>THAT the “Tripod Safety Winch Use Agreement with SLRWPU” be approved.</p>	Carried.
176/16 SANDER/DASHNEY	<p>THAT we approve the TD Merchant Services Agreement for the Generation all in one Debit machine.</p>	Carried.
177/16 SANDER/SHEETS	<p>THAT we appoint the Administrator, Karla Marshall, as authorized by the Town of Kyle, to access the Prairie Centre Credit Union Term Deposits and Accounts by electronic services, including on-line banking, and that the Town of Kyle sign the PCCU Electronic Services Agreement.</p>	Carried.
178/16 SANDER/DASHNEY	<p>THAT we authorize the Administrator, Karla Marshall, to access the TD Canada Trust Bank accounts by a TD Canada Trust Business Access Card, and sign the Business Access Card Authorization form.</p>	Carried
179-16 ENDICOTT-SHEETS SANDER	<p>THAT we hire Jennifer Leuschen as a Full Time Seasonal Temporary Public Works Labourer effective September 19, 2016 at a rate of \$18.00 hour.</p>	Carried
180-16 ENDICOTT-SHEETS SANDER	<p>THAT we hire Trent Kosmyinka as Assistant Town Foreman effective September 12, 2016 at a rate of \$20.00 per hour.</p>	Carried.
181-16 SANDER/PIERCE	<p>THAT we approve the employment contracts and review these contracts in 3 months for the following Town of Kyle employees: Karla Marshall, Administrator; Melissa Van Buskirk, Assistant Administrator; Ronald Hall, Foreman; Trent Kosmyinka, Assistant Foreman.</p>	Carried
182-16 DASHNEY PIERCE	<p>THAT we approve the 2 day grader operator training as provided by Evolution Training and Consulting for the Town Foreman, Ronald Hall to be held on Sept 27, 28, 2016.</p>	Carried



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183-16 DASHNEY/PIERCE THAT we hire Susan Chase as the Town Administrator Mentor at a cost of \$30.00 per hour and mileage rate of \$.45 per kilometer. Dates and times to be arranged between the Susan Chase and the Town of Kyle Administrator.

Carried.

184-16 PIERCE THAT the Assistant Administrator position be permanent part time at 2 days (14 ENDICOTT-SHEETS hours) per week with additional days as deemed necessary.

Carried.

185-16 SANDER THAT we authorize the Town Administrator to hire a janitor.
DASHNEY

Carried.

186-16 SANDER THAT we enter into an agreement with Charlotte Williams from Hooves and Paws
ENDICOTT-SHEETS Veterinary Clinic for Animal Pound requirements effective immediately.

Carried

187-16 DASHNEY THAT we approve the agreement with SLRWPU as amended for weekend and stat
PIERCE holiday water tests for the Town of Kyle at a cost of \$35.00 per hour.

Carried

188-16 SANDER THAT we advertise the Kyle Municipal Airport for sale by Tender.
ENDICOTT-SHEETS

Carried

BYLAWS:

189-16 PIERCE THAT Bylaw 486-2016 Being a Bylaw to Provide for the Destruction of Documents be
DASHNEY introduced and given a first reading.

Carried

190-16 DASHNEY THAT Bylaw 486-2016 be read a second time.
SANDER

Carried

191-16 SANDER THAT Bylaw 486-2016 Being a Bylaw to provide for the Destruction of Documents be
PIERCE given three readings during this meeting.

Carried Unanimously

192-16 SANDER THAT Bylaw 486-2016 be read a third and final time.
ENDICOTT-SHEETS

Carried.

193-16 SANDER THAT we authorize the payment of utility bills from Sask Power, Sask Energy and Sask
DASHNEY Tel at the TD Bank by bank debit, authorized by the Administrator, Karla Marshall's
signature only and verified by council at the next council meeting.

ADJOURN:

194/16 SANDER THAT this regular meeting held September 14, 2016 be adjourned at 9:25 pm
ENDICOTT-SHEETS

Carried.

Administrator Signature

Mayor Signature