

TOWN OF KYLE
MEETING MINUTES

September 13, 2017 – Regular Council Meeting – 7:00 pm

Location: Town Office Council Chambers

Council : Mayor Doug Barker, Deputy Mayor Shirley Boyer, Councillor Roberta Endicott- Sheets, Councillor Casey Rempel, Councillor Brian Knight

Absent with notice: Councillor Shari Moate

Staff: Karla Marshall, Administrator
Melissa Van Buskirk : Assistant Administrator

1. Call To Order

- a. Doug Barker declared a conflict of interest in absentia from the June 14, 2017 meeting
- b. Roberta Endicott-Sheets declared a conflict of interest in absentia from the May 10, 2017 meeting.

2. Agenda

164-2017 Shirley Boyer
Shelly Dashney

THAT the agenda be approved as amended. Carried

3. Minutes

165-2017 Casey Rempel
Brian Knight

THAT the regular council minutes of August 9, 2017 be approved as amended.
Carried

4. Business Arising From The Minutes

None

5. Delegation – Ansgar Tynning – History of Sask Landing Regional Water Pipeline

6. Bylaw – Traffic Bylaw 09-2017

166-2017 Brian Knight
Roberta Sheets

THAT Bylaw 09-2017 be given second reading. Carried

167-2017 Shirley Boyer
Shelly Dashney

THAT Bylaw 09-2017 THE TRAFFIC BYLAW be read a third time and adopted. Carried

7. FINANCIAL REPORTS AND PAYMENTS

a. Statement of Revenues and Expenditures and Bank Reconciliation

168-2017 Shelly Dashney
Brian Knight

THAT the Statement of Revenues and Expenditures and the Bank Reconciliation for the month of August 2017 be approved as circulated.

Carried

8. Accounts for Payment

Councillor Roberta Endicott-Sheets, Shelly Dashney and Shirley Boyer declared a pecuniary interest and left the meeting at 8:05 pm

a. Accounts Ratified

169-2017 Casey Rempel
Brian Knight

THAT the following cheques # 17034-17067 for \$36,003.46 and online debit & utility payments for \$2484.76 be ratified. Carried

Councillors Roberta Endicott-Sheets, Shelly Dashney and Shirley Boyer returned to the meeting at 8:10 pm

b. Accounts Approved, Online Debit payments and spoiled cheques.

170-2017 Shelly Dashney
Brian Knight

Mayor Barker declared pecuniary interest and left the meeting at 8:10 pm

THAT Cheques # 17068-17079 for \$11,243.25 and online debit and utility payments for \$8694.82 be approved for payment. And online Debit Utility payments of \$5897.60 be approved. AND spoiled cheques 17040-17046 & 17071 be recognized.

Carried

Mayor Barker returned to the meeting at 8:12 pm.

9. Committee Reports

a. Administration

- i. Administration report written and verbal report given by Administrator Karla Marshall
- ii. Public Works reports written by Brian Knight and Casey Rempel
- iii. Museum Report by Shirley Boyer
- iv. Recreation Board report by Casey Rempel

171-2017 Brian Knight
Shelly Dashney

THAT the committee reports be accepted as circulated.

Carried

10. Correspondence

As listed in the Agenda is received.

172-2017 Shelly Dashney
Roberta Endicott-Sheets

THAT we hold a special meeting on Wednesday, September 20 at 7:00 pm to review the water drainage study and the Municipal Sustainability Self-Assessment Tool.

Carried

11. New Business

173-2017 Roberta Endicott-Sheets
Shirley Boyer

THAT we invest in a 1 year \$150,000 term deposit at the Prairie Centre Credit Union from Reserve # 4. Carried

174-2017 Roberta Endicott-Sheets
Brian Knight

THAT we approve the highway corridor sign for "The Farmer's Grill " (Don Moar)

Carried.

- 175-2017 Casey Rempel
Brian Knight
THAT we amend the sign corridor policy item #14. To read "The Town will cut the grass and control weeds around all the signs in the corridor of which effective 2017 owners of signs will be subject to an annual maintenance fee rate of \$20.00 per year per sign."
Carried
- 175-2017 Shelly Dashney
Casey Rempel
THAT we hire Sterling Sklapsky for water leak detection services on a daily basis as required reporting to public works at the end of each day. The cost of services being \$.54/km and \$100 per hour.
Carried
- 176-2017 Shelly Dashney
Brian Knight
THAT we do not rent or lend out our live trap.
Carried.
- 177-2017 Brian Knight
Shirley Boyer
THAT we contract with Credit Bureau of Saskatoon (1977) Limited for collection services.
Carried

12. Other

- 178-2017 Shelly Dashney
Casey Rempel
THAT we approve the attendance of Administrator Karla Marshall to the Water Security Agency Workshop in Swift Current, October 24, 2017.
Carried
- 179-2017 Shelly Dashney
Casey Rempel
THAT we direct Ryan Henderson, MacBean Tessem to write a letter to Colin Gauthier of Woodfarm Woodworking in regards to the title of Lot 2 Block 13 in the Town of Kyle.
Carried
- 180-2017 Shelly Dashney
Roberta Endicott-Sheets
THAT we approve building permit #05-2017 issued to ConTech Contractors for the RM of Lacadena office building.
Carried
- 181-2017 Brian Knight
Shirley Boyer
THAT we request the Department of Highways move the 100 km sign on the south side of town to outside the town limits south of Emerge Ag.
Carried

182-2017 Shelly Dashney
Shirley Boyer

THAT we approve the education training day in Swift Current, for Munisoft Updates on September 28, 2017 for the Administrator, Karla Marshall.

Carried.

183-2017 Shelly Dashney
Brian Knight

THAT we change the RV semi trailer parking to the lot at the corner of Second Avenue and Alfred Street also known as 501 Second Ave. E.

Carried

13. Adjourn

184-2017 Roberta Endicott-Sheets

THAT this meeting be adjourned to October 11, 2017 at 7:00 pm

Karla Marshall , Administrator

Doug Barker, Mayor