

TOWN OF KYLE
Regular Meeting – July 13, 2016

Regular meeting of Council for the Town of Kyle held on Monday, July13, 2016 in council chambers.

PRESENT: Mayor Doug Barker
Deputy Mayor Roberta Endicott-Sheets
Councillor Ryan Sander

Absent: Councillor Shelly Dashney
Councillor Barb Pierce

Visitors attending: Jim Reid, Tammy Owens, Melissa Van Buskirk, Darcy Van Buskirk

Acting Administrator Karla Marshall

CALL TO ORDER:

A quorum being present this meeting was called to order by Mayor Barker at 7:02 p.m.

AGENDA:

129/16 SANDER THAT the Agenda be approved as presented.
ENDICOTT -SHEETS

Carried.

MINUTES:

130-16 SANDER THAT the Minutes of the Regular Meeting held May 11, 2016 are
ENDICOTT-SHEETS approved as presented.

Carried.

131-16 SANDER THAT the Minutes of the Special Meeting held June 23, 2016 are
ENDICOTT-SHEETS approved as presented.

Carried

BUSINESS ARISING FROM THE MINUTES:

132/16 SANDER THAT the SAL Engineering Report be tabled to the August 10, 2016 meeting.
ENDICOTT-SHEETS

Carried.

FINANCIAL STATEMENTS:

133 /16 ENDICOTT-SHEETS THAT the Statement of Revenues and Expenditures and bank records for the month
SANDER of JUNE 2016 be approved as presented.

Carried.

ACCOUNTS FOR PAYMENT:

134/16 ENDICOTT-SHEETS THAT the payments numbered 15585-15613 IN THE AMOUNT OF \$38,416.58
SANDER (inclusive) be approved as ratified.

Carried.

135/16 SANDER THAT the payments numbered 15614-15635 in the amount of \$38,811.21
ENDICOTT-SHEETS (inclusive) be approved as presented.

Carried.

MAYORS REPORT:

Reported on the Sask Water Utility Board Meeting
Reported on town water flow during recent heavy rains.

COUNCILLOR’S REPORTS:

Various verbal reports were given during this meeting.

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CORRESPONDENCE:

Amec Foster Wheeler – Phase 11 Environmental Site Assessment
Saskatchewan Workers Compensation Board – tax certificate
Kyle & District Recreation Board – Kyle Community Rodeo 2016
Kyle Library – July 15 book sale

- 136/16 SANDER
ENDICOTT-SHEETS THAT we approve the request from the Kyle Library to use the parking space in front of the library on July 15, 2016 for their book sale. Carried
- 137/16 SANDER
ENDICOTT-SHEETS THAT we donate the bulletin board being stored in the Literacy Room to the Kyle library. Carried
- 138/16 ENDICOTT-SHEETS
SANDER THAT we approve the Phase II Environmental Site Assessment between the Town of Kyle and the RM of Lacadena Landfill by Amec Foster Wheeler Carried
- 139/16 SANDER
ENDICOTT-SHEETS THAT The Workers Compensation Board premium as per Certificate dated May 9, 2016 in the amount of \$32,065.78 plus \$100.00 as per Section 157, subsections (1) And (2) of the Workers Compensation Act, 2013 for a total of \$32,165.78 be entered onto the tax roll of the Town of Kyle property Lot 2, Block 13, Plan CX216. Carried
- 140/16 ENDICOTT-SHEETS
SANDER THAT we approve the request from the Kyle and District Recreation Board for a Permit for Parade for Saturday, August 6, 2016 at 11:00 am. Carried
- 141/16 SANDER
ENDICOTT-SHEETS THAT we approve the Kyle and District Recreation Board request for a Community Event Permit for the Kyle Community Rodeo on August 5 to 7, 2016. The hours for the Permit will be as follows:
Beer Garden #1:
Friday, August 5, 2016 : 1:00 pm to 1:00 am
Saturday, August 6, 2016: 12:00 pm – 8:00 pm & 10:00 pm to 2:00 am
Sunday, August 7, 2016; 11:00 am – 9:00 pm
Beer Garden # 2:
Saturday, August 6, 2016: 3:00 pm – 8:00 pm
Sunday, August 7, 2016 : 1:00 pm – 7:00 pm Carried

NEW BUSINESS:

- 142/16 SANDER
ENDICOTT-SHEETS THAT we appoint Karla Marshall as the Acting Administrator effective May 10, 2016. Carried
- 143/16 ENDICOTT-SHEETS
SANDER THAT we advertise for a Full Time Town Administrator with an end date of July 29 2016. Carried
- 144/16 SANDER
ENDICOTT-SHEETS THAT we increase the salary for Mike Dam to \$20.60 per hour effective August 1, 2016. Carried
- 145/16 SANDER
ENDICOTT-SHEETS THAT we change the name on the VISA Count to Karla Marshall. Carried
- 146/16 SANDER
ENDICOTT-SHEETS THAT the signing authorities for the Town of Kyle be the: Acting Administrator and Mayor or Councillor. Carried
- 147/16 SANDER
ENDICOTT-SHEETS THAT we approve the employment contract for Acting Administrator, Karla Marshall effective May 10, 2016.

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Carried

148/16 SANDER THAT we purchase a 1 year subscription for the Bank Reconciliation accounting
ENDICOTT-SHEETS module from Munisoft.

Carried

149/16 SANDER THAT we purchase the Munisoft Additional Set of books for the Kyle Elks
ENDICOTT-SHEETS Community Hall.

Carried

150/16 SANDER THAT we purchase a 3 drawer locking filing cabinet for the Town Office.
ENDICOTT-SHEETS

Carried

ADJOURN:

147/16 SANDER THAT this regular meeting of July 13, 2016 adjourn at 8:45 p.m.
ENDICOTT-SHEETS

Carried.

Acting Administrator Signature

Mayor Signature