

TOWN OF KYLE
MEETING MINUTES

June 14, 2017 – Regular Council Meeting – 7:00 pm

Location: Town Office Council Chambers

Council : Deputy Mayor Shelly Dashney, Councillor Shari Moate, Councillor Shirley Boyer, Councillor Casey Rempel, Councillor Brian Knight

Absent with notice: Mayor – Doug Barker

Staff: Karla Marshall, Administrator

1. Call To Order

A quorum being present, Deputy Mayor Shelly Dashney called the meeting to order at 7:00 pm.

2. Agenda

98-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT the agenda be approved as circulated.

Carried

3. Minutes

99-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT the regular council minutes of May 10, 2017 be approved as circulated.

Carried

4. Business Arising From the Minutes

None

5. Delegation - none

6. Bylaw

a. A BYLAW TO PROVIDE FOR PROPERTY TAX INCENTIVES AND PENALTIES

100-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT Bylaw 10-2017 being A BYLAW TO PROVIDE FOR PROPERTY TAX INCENTIVES AND PENALTIES be introduced and given first reading.

Carried

101-2017 Roberta Endicott-Sheets
Shari Moate

THAT Bylaw 10-2017 be read a second time.

Carried

102-2017 Shari Moate
Casey Rempel

THAT Bylaw 10-2017 being A BYLAW TO PROVIDE FOR PROPERTY TAX INCENTIVES AND PENALTIES be given three readings during this meeting.

Carried Unanimously

103-2017 Casey Rempel
Brian Knight

THAT Bylaw 10-2017 be read a third time and adopted

Carried.

b. A BYLAW TO SET ADMINISTRATION FEES

104-2017 Brian Knight
Shirley Boyer

THAT Bylaw 11-2017 being A BYLAW TO SET ADMINISTRATIVE FEES be introduced and be given first reading.

Carried

105-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT Bylaw 11-2017 be read a second time.

Carried

106-2017 Roberta Endicott-Sheets
Shari Moate

THAT Bylaw 11-2017 being A BYLAW TO SET ADMINISTRATIVE FEES be given three readings during this meeting.

Carried Unanimously

107-2017 Shari Moate
Casey Rempel

THAT Bylaw 11-2017 be read a third time and adopted.

Carried

7. FINANCIAL REPORTS AND PAYMENTS

a. Statement of Revenues and Expenditures and Bank Reconciliation

108-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT the Statement of Revenues and Expenditures and the Bank Reconciliation for the month of May 2017 be approved as circulated.

Carried

b. Bank Reconciliation

109-2017 Casey Rempel
Shari Moate

THAT the Bank Reconciliation for the Month of May, 2017 be approved as presented.

Carried.

c. Audited Financial Statement

110-2017 Brian Knight
Roberta Endiocott- Sheets

THAT the audited financial statements as prepared by Stark and Marsh be approved as presented.

Carried

8. Accounts for Payment

Deputy Mayor Shelly Dashney left the meeting at 7: 23 pm.
Shirley Boyer assumed the Mayor's chair.

a. Accounts Ratified

111-2017 Roberta Endicott-Sheets
Casey Rempel

THAT the following cheques # 16275-16302 for \$361,079.74 be ratified.

Carried

Deputy Mayor Shelly Dashney returned to the meeting at 7:25 pm

b. Accounts Approved, Online Debit payments and spoiled cheques.

112-2017 Shari Moate
Brian Knight

THAT Cheques # 16901-16924 for \$82,971.75 be approved for payment. And online Debit Utility payments of \$3620.63 be approved. AND no spoiled cheques be recognized.

Carried

9. Committee Reports

a. Administration

- i. Administration report written and verbal report given by Administrator Karla Marshall
- ii. Public Works reports written by Ron Hall as circulated.
- iii. Public Works reports written by Brian Knight and Casey Rempel
- iv. Museum Report by Shirley Boyer
- v. Clearwater Lake, \$1000 Draw and Elks community hall by Roberta Endicott-Sheets

113-2017 Brian Knight
Roberta Endicott-Sheets

THAT we require all committee reports to be written and attached to these minutes.

Carried

114-2017 Brian Knight
Shari Moate

THAT we accept the committee reports as presented.

Carried

11. Correspondence

- a. As listed in the Agenda is received.

115-2017 Brian Knight
Roberta Endicott-Sheets

THAT we approve Doug Barker's request to pay his deductible of \$2500 from his sewer back up claim from 2016.

Defeated

116-2017 Shari Moate
Shirley Boyer

THAT we approve the request from Neil Campbell to be reimbursed for his Service Master water clean up claim on March 18, 2017 of \$3074.00

Defeated

12. New Business

117-2017 Brian Knight
Shirley Boyer

THAT we approve the cancellation of the TD Debit machine and ratify the contract with Moneris.

Carried

Councillor Casey Rempel left the meeting at 9:45 pm.

118-2017 Shirley Boyer
Roberta Endicott-Sheets

THAT we hire Associated Engineering to complete the Town of Kyle Water Drainage Study as per the proposal for \$13,000.00

Carried.

Councillor Casey Rempel returned to the meeting at 9:55 pm

119-2017 Shirley Boyer
Casey Rempel

THAT we authorize the Administrator, Karla Marshall and the Assistant Administrator, Melissa Van Buskirk access to the Prairie Centre Credit Union Bank accounts for electronic banking which includes the CAFT electronic payroll deposit.

Carried

120-2017 Roberta Endicott Sheets
Casey Rempel

THAT we approve the policies as presented for approval. Those policies being: Utility Arrears, Exceptional Water Billing, Council Remuneration, Digital Projector Rental.

Carried.

121-2017 Brian Knight
Shirley Boyer

THAT we make a \$250 sponsorship donation to the 2017 Kyle Community Rodeo.

Carried

122-2017 Roberta Endicott-Sheets
Shirley Boyer

THAT we approve the request for a 2017 Kyle Community Rodeo Event Permit for Beer Garden # 1 and Beer Garden # 2 as listed in the request for August 11, 12 and 13 , 2017.

Carried

123-2017 Roberta Endicott-Sheets
Shari Moate

THAT we approve the request for a 2017 Kyle Community Rodeo parade permit for August 12, 2017.

Carried

124-2017 Roberta Endicott-Sheets
Shari Moate

THAT we donate \$250 towards the Sask Landing Walleye Tournament parade prize and THAT we approve the Event Permit for Friday, July 14, 2017 as listed in the request.

Carried

125-2017 Casey Rempel
Roberta Endicott-Sheets

THAT we direct the Administrator not to include in the list of lands in arrears in respect of which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy with respect to that land.

Carried

126-2017 Casey Rempel
Brian Knight

THAT we provide public notice to amend A BYALW TO REGULATE THE OPERATION AND PARKING OF VEHICLES AND THE USE OF HIGHWAYS, BYALW 05-2013.

Carried

127-2017 Shirley Boyer
Casey Rempel

THAT we approve the 2017 Economic Property Tax Abatements for Roll # 325 for 25 % abatement and Roll # 364 for 25 % abatement.

Carried

13. Other

128-2017 Roberta Endicott-Sheets
Shirley Boyer

THAT we approve the attendance of the Administrator, Karla Marshall and Councillor Shari Moate at the June 20, 2017 Emergency Measures Stakeholder meeting in Swift Current.

Carried

129-2017 Casey Rempel
Shari Moate

THAT we approve a congratulatory radio ad for the 2017 Kyle Composite School graduates through Golden West Radio for \$155 for a 10 message spot.

Carried

130-2017 Casey Rempel
Roberta Endicott-Sheets

THAT we approve the purchase of the Kyle Recreation Board tractor/mower/tiller for \$34,796.57 financed through John Deere.

Carried

14. Adjourn

131-2017 Brian Knight
Shirley Boyer

THAT this meeting be adjourned at 10:30 pm

Karla Marshall , Administrator

Shirley Boyer, Deputy Mayor

